

RECRUITMENT ADVERTISEMENT

FARMER PRODUCER ORGANIZATION

Kalahandi Food and Craft Producer Company Ltd

O/O-ORMAS, ZILLA PARISHAD, BHAWANIPATNA, KALAHANDI, ODISHA-766001

Farmers Producer Organizations of Kalahandi invite applications from candidates for contractual engagement for the following posts:

Positions	Total Nos.	Qualification	Max. Age Limit	Experience in Yrs.	Consolidated Pay (Rs. Per Month)
Chief Executive Officer (CEO)	07	<ul style="list-style-type: none">• MBA/Masters Degree or Post Graduation Diploma or equivalent degree In Marketing Management/Rural Management/Development Management, and other relevant fields• Graduation degree in agriculture/ agriculture marketing/agri-business management or BBA.	40 years	2-5 years in the related field (in handling commodity (market side and production side))	Rs.20.000 to 25,000/Month
Accountant-cum-MIS In charge	08	<ul style="list-style-type: none">• 10+2 with Mathematics as a Compulsory Subject and 1 year computer course with proficiency in Tally latest version.• Graduation in Commerce / Social Entrepreneurship/ Rural Development /Marketing or related field will be given preference. Computer knowledge is desired.	35 Years	1-2 Years as an accountant handling financial transactions with exposure to accounting software	Rs.10,000/- per month

*Performance Incentive will be given based on the achievement of targets and profit of Producer Company as per the decision taken by Governing Body.

- 1) Documents in support of identity, qualifications & marksheets from class 10th onwards, experience, etc. have to be attached along with the application. Further the documents are to be produced in 'originals' as and when required.
- 2) For the post of CEO, possession of a **two-wheeler (bike)** and a valid **Driving Licence (DL)** is mandatory.
- 3) The selection process will consist of shortlisting of candidates on the basis of academic qualifications, career marks, experience, and skills, followed by a personal interview. If the number of shortlisted candidates is large, a written test may also be conducted prior to the interview. The decision of the Selection Committee in this regard will be final.
- 4) The prescribed eligibility conditions viz. age, qualifications and experience, etc. should have been acquired as on application closing date. Qualification should be from approved recognized-institutions.
- 5) Only shortlisted candidates will be informed about further selection process through text message and email. Applicants should ensure that the mobile number and Email-id given in the application form is active.
- 6) The eligibility criteria for selection may be changed based on the number of applications received, without assigning any reason thereof.
- 7) Authority reserves the right to cancel/to reject or to amend the clauses.
- 8) Authority reserves the right to reject any/ all applications without assigning reason thereof.
- 9) **The last date of receipt of application is 08/10/2025 by 5:00 PM through Registered/Speed post/Drop Box/Courier Service to the ORMAS, O/o**

Zillaparishad, Kalahandi, Bhawanipatna - 766001.

K. Hitisujana S/d
Chairperson, KFCPCL, Kalahandi

PLACE OF POSTING:

The place of posting for Chief Executive Officer (CEO)& Accountant-cum-MIS in Charge will be at **FPO office, Narla, Bhawanipatna, Golamunda, M.Rampur under 10K FPO & Th.Rampur, Lanjigarh & Koksara under Mukhyamantri Makka Mission Scheme.**

SELECTION PROCEDURE:

The selection process will consist of shortlisting of candidates on the basis of academic qualifications, career marks, experience, and skills, followed by a personal interview. If the number of shortlisted candidates is large, a written test may also be conducted prior to the interview. The decision of the Selection Committee in this regard will be final.

HOW TO APPLY:

- I. Candidates shall apply from **23.09.2025 to 08.10.2025** by downloading the application format from <https://kalahandi.odisha.gov.in>.
- II. A self-attested copy of Documents in support of Identity, Qualifications, Experiences, age proof certificate, cast certificate, etc. to be attached with the application form.
- III. Candidates shall have a valid personal email (ID) and mobile number which should be kept till the recruitment process is over.
- IV. Application along with necessary documents will be **received** through **register Speed Post/Courier**.
- V. The last date of receipt of application is **Dt: 08.10.2025 by 5.00PM**.

APPLICATIONS FORM

Position applied for		Paste recent Passport size photograph here
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1. Personal Details:

Name of the Candidate	(FIRST NAME)	(SURNAME)
Mr/Mrs/Ms.		
Address	Permanent	Present
Mobile		
Telephone Residence		
Email Address		
Date of Birth		
Category		
ST/SC/SEBC/General		

2. Educational Qualification (10th Standard onwards)

Qualification	Institution	Board/University	Year of Completion	Division / Grade	Percentage

- Where only division or grade is awarded, the candidate is required to convert it in terms of percentage. Self-attested Xerox copies of all mark sheets of all examinations and shall be submitted at the time of verification.
- If conversion in percentage and your total marks are not given, the point in the respective qualification may not be taken into consideration.

3. Other trainings/qualifications including relevant short training courses:

Course	Duration	Institution	Details

4. Employment/ExperienceDetails:

Name and Address of the Employee	Designation	Duration		Experiences in Year and Month	Brief description of Duties
		From	To		

N.B. Experience certificate shall be obtained from the employer & self-attested Xerox copy of the same shall be submitted along with the application while the original will be required at the time of verification.

5. Language Proficiency: (Please tick in the appropriate box)

Language	Ability to Speak	Ability to read	Ability to Write
English			
Hindi			
Odiya			
Any other (Please Specify) _____			

6. Reference: (Two respected persons)

Reference 1	Reference 2

Declaration

I do hereby declare that all statements made in the application form are true, complete and correct to the best of my knowledge and belief. In the event of any information being found to be false or incorrect at any point of time, my candidature/ engagement will be cancelled/ terminated without any further notice.

Date:

Place:

Signature of the Applicant

Note: Self attested Xerox copies of all certificate/ mark sheet /copy of Aadhaar card/voter's card at any other relevant paper to be submitted. Candidates are cautioned not to enclose any of the original certificates, mark sheet etc. along with application. They may be required to bring it at the time of verification subject to receipt of information from us / authorized representative. Canvassing for employment in any manner will be a disqualification.