



## **GOVERNMENT OF ODISHA**

**OFFICE OF THE DIVISIONAL FOREST OFFICER, SAMBALPUR FOREST DIVISION**

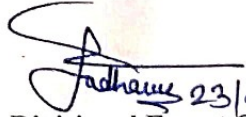
Near Jail Chowk e-mail id – [dfo.sambalpur@odisha.gov.in](mailto:dfo.sambalpur@odisha.gov.in)

Tender No. 03      Date 23/09/2025

### **NOTICE TO INVITE APPLICATION FOR LEGAL EXPERT**

Sambalpur Forest Division requires qualified candidates with degree in Law (LL.B)/LL.M (preferable) from a recognized university/Institution for temporary engagement as **Legal Expert** for handing forest/wildlife offence cases in this division. The interested candidates are requested to send their C.V (curriculum vitae) and other documents as proof of eligibility for the above post to this office by **10.10.2025**. The selected candidates will be called personally by this office for interview after verification of their curriculum vitae. The interview is scheduled on **15.10.2025 at 11:00 AM** at Chamber of Divisional Forest Officer, Sambalpur Forest Division. Candidates are requested to submit a CV in the mail ID- [dfo.sambalpur@odisha.gov.in](mailto:dfo.sambalpur@odisha.gov.in)

The application form along with detail terms and conditions shall be available on the website [www.sambalpur.odisha.gov.in/](http://www.sambalpur.odisha.gov.in/) [www.odishaforest.in](http://www.odishaforest.in) from 26.09.2025.

  
23/9/25.  
Divisional Forest Officer,  
Sambalpur Forest Division



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**NOTICE TO INVITE APPLICATION FOR LEGAL EXPERT**

Application are invited for engagement of **One Legal Expert** with a monthly fixed remuneration of Rs.50, 000/- (including service fees, GST, EPF & ESI) at Divisional Forest Officer, Sambalpur Forest Division, Sambalpur, Odisha. The engagement is purely temporary and is for an initially for a period of 6 months, which is likely to be extended observing the efficiency of the persons engaged, suitability and availability of funds.

**Essential Qualification:** Bachelor's Degree in Law (L.L.B)/ L.L.M (preferable) from a recognized University/Institution. Enrolment with State Bar Council as an Advocate.

**Desirable Experience:** - Minimum two (2) years of practical experience in dealing with criminal cases in subordinate courts. Preference will be given to candidates having experience in handling forest/wildlife offence cases.

**Age limit:** - Must not be more than 50 years as on the date of interview.

**Duties of Legal Expert:**

- To represent Sambalpur Forest Division in forest/wildlife offence cases before the Hon'ble Courts.
- To provide legal advice to the Division in matters relating to forest/wildlife offences and departmental legal issues and other higher court cases.
- To assist in preparation of prosecution reports, para wise comments, legal documents, petitions, replies, and briefs etc.
- To co-ordinate with Government Counsels/Prosecutors wherever required.

**Other Condition: -**

- 1. Duration of engagement:** - The engagement of the Legal expert is initially for a period of Six (6) months and likely to extend on satisfactory performance. **This post is purely on outsourcing basis.**
- 2. Working hours:** The Legal Expert will be expected to be on duty in office from opening to closing hours. The candidate may be required to work on off days and beyond duty hours on the direction of the Divisional Forest Officer, Sambalpur Forest Division.
- 3. Leave:** The Legal Expert will be allowed for 15 days casual leave per year with prior permission of Divisional Forest Officer, Sambalpur Forest Division.
- 4. Remuneration:** Total remuneration per month will be Rs.50, 000/-(including service fees, GST, EPF & ESI). No TA/DA will be disbursed. The monthly remuneration of the Legal Expert will be paid through service provider agency on receipt of performance report to be decided by the Divisional Forest Officer.
- 5. The Officer/expert is under no obligation to continue the engagement and may discontinue the engagement with one (1) month prior notice, without assigning any reason thereof.**



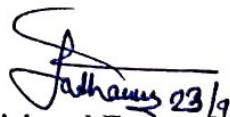
6. The Legal Expert will not share any case records/data gathered or manufactured relating to this Division with anybody inside or outside the organization without prior permission from the Divisional Forest Officer, Sambalpur Forest Division.

**Selection Procedure:**

1. The interested candidates are requested to send their C.V (curriculum vitae) and other documents as proof of eligibility for the above post to this office by **10.10.2025**. The selected candidates will be called personally by this office after verification of curriculum vitae. Then the selected candidates has to report one hour before the scheduled interview time at the Office of the Divisional Forest Officer, Sambalpur Forest Division. Candidate should bring the duly filled-in application with self-attested true copies of testimonials of educational qualifications, certification, work experiences, proof for date of birth, category etc. Along with copies of mark sheets of all examinations and No Objection certificate from present employer (if employed) along with the original documents for verification to Divisional Forest Officer, Sambalpur Forest Division on the date of interview. A brief writes up on previous experiences should also be submitted along with the application. After registration and scrutiny of the application, the candidates will be interviewed for selection on the scheduled date i.e. **on 15.10.2025 at 11 a.m.**
2. Any forged documents by the candidate on the strength of which he/she gets selected if detected in future will lead to his disengagement along with other criminal action as per law.
3. The applicant shall submit an undertaking that he/she will join in his/her place of work in the Office of the Divisional Forest Officer, Sambalpur Forest Division within 7 (Seven) calendar days of issue of letter of acceptance. Failure to join on work in the stipulated period of 7 (Seven) days will lead to cancellation of his engagement. The authority (Employer) may option to engage the next person as per result of the interview without holding any further interview for the purpose. No claims from the 1<sup>st</sup> selected will be entertained in this regard after the stipulated period is over.
4. The Divisional Forest Officer, Sambalpur Forest Division has absolute right to select or reject candidature of any candidate without assigning any reason thereof including cancellation of the advertisement.

**Venue of Interview: Chamber of Divisional Forest Officer, Sambalpur Forest Division.**

**Date: 15.10.2025 at 11.00 a.m.**

  
23/9/25.  
Divisional Forest Officer,  
Sambalpur Forest Division.

## Application Form for the Post of Legal Expert

Name (In Block Letter) :

Father's Name :

Date of Birth :

Sex :

Marital Status :

Category (SC/ST/SEBC/GEN/OBC):

Permanent Address:

Present Address (Address for Communication if other than the permanent Address):

Contact No:

Email-ID:

Educational Qualification:

Examination	Board/University	Year Passing	of Division	% of Marks
H.S.C/ Equivalent				
+2				
Degree				
Any Other				

Recent Colour  
passport size  
photograph

Work experience if any:

Current work:

Language Known:

Full Signature of the Candidate.

**Declaration**

I hereby declare that all the information provided here is true to the best of my knowledge.

Full Signature of the Candidate.

Place:

Date: