

THE GAUHATI HIGH COURT AT GUWAHATI

(High Court of Assam, Nagaland, Mizoram and Arunachal Pradesh)

ADVERTISEMENT

No.HC.XXXVII-50/2025/ ২৭২ /R.Cell Dated Guwahati, the 24th September, 2025

1. Online applications are invited from citizens of India as defined under Article 5 and 6 of the Constitution of India, having a valid Employment Exchange Registration Number in the State of Assam, for filling up the following vacancy of **Library Assistant** in the **Judicial Academy, Assam** (a Statutory Institution established under the NLUJA Act, 2009) at Amingaon, Kamrup (R):

SI No	Name of the post	No of post	Reservation Category	Scale of pay
1	Library Assistant	1 (one)	Un-Reserved	PB 2: 14,000-70,000 + GP: 7,600

Important dates:

SI No.	Description	Last Date & Time
1	Submission of online application starts from	15-10-2025
2	Last date for submission of online application	30-10-2025, till 5:00 PM
3	Last date for payment of fees	06-11-2025, till bank transaction hours

2. Eligibility Criteria:

A candidate as on the last date of receipt of online application;

- A) Must be graduate with diploma/degree in Library Science from a recognized University.
- B) Desirable: Knowledge of Computer Applications in a Library.
- C) The candidate must possess valid Employment exchange registration number for the State of Assam.

3. **Age limit:**

The category-wise age limit as on the last date of receipt of application is as under:

SI No	Category	Minimum age (in years)	Maximum age (in years)
1	UNRESERVED	18	40
2	OBC/MOBC	18	43
3	SC/ST(P)/ST(H)	18	45
4	PwBD	18	50

4. **Selection Process:**

Stage I	<p style="text-align: center;"><u>Written examination: 120 marks</u></p> <p>Written examination (objective type multiple choices) of 2 hours duration and the same will contain questions on General Knowledge (40 marks), Library Science (40 marks), General Aptitude (20 marks) and Assamese (20 marks).</p> <p>The Assamese segment will be of qualifying nature and the marks secured in this segment will not be counted while preparing the merit list of the written examination. A candidate must secure atleast 40% marks i.e 8 out of 20 in the Assamese segment in order to be considered qualified in the written examination.</p>
Stage II	<p style="text-align: center;"><u>Interview/Viva Voce: 20 marks</u></p> <p>Candidates equal to 3 times the number of vacancies (3 candidates against 1 post) on the basis of merit in the written examination will be called to appear in the written examination.</p>
<p>Final Selection will be made on the basis of total marks obtained in Stage I and Stage II. Where more than one candidate obtains same grand total marks, the candidate who obtains more marks in the written examination will get preference. Where the marks obtained by such candidates in the written examination are also same, then the candidate who is senior in age will get preference.</p>	

5. **HOW TO APPLY:**

Before applying online, candidates must possess a valid e-mail ID and Mobile Number which are mandatory for registration. E-mail ID should be kept active. Though the system is designed to send e-mail immediately acknowledging the Registration Code, sometimes due to network congestion, the e-mail may not be delivered, hence the candidates are requested to note down the Registration Code.

- I. Log in through the website and <https://qhconline.gov.in> or <https://www.jaassam.gov.in/> . Click on "Online Application for direct recruitment to **Library Assistant in the Judicial Academy, Assam.**"
- II. All other details can be seen in the website.
- III. Candidates need to upload following testimonial (s)/certificate (s) at the time of submission of online application.
 - a) Age proof document (Class X admit card/Pass Certificate/Date of birth certificate),
 - b) Degree/Diploma in Library Science (Pass certificate/ Final Consolidated Marksheet).
 - c) Caste certificate
 - d) Disability certificate from competent authority, applicable only for PwBD candidates.

It is to be noted that candidates have to produce all their original testimonials at subsequent stages when asked for, No modification/alteration of applications once submitted will be entertained at later stages

For any technical assistance for submission of online application forms please email to ghc.rcell2013@gmail.com mentioning the Post Name in the subject line and related Registration Code (if any), Applicant's name and Father's name indicating the grievance in the body of the e-mail.

6. Application made in any other mode, except as indicated above, shall be summarily rejected without any communication.

7. **APPLICATION FEE:** The details of application fee to be paid by the candidates are indicated below:

For SC/ST	For all others	PWD
Rs. 250/-	Rs. 500/-	Nil

Fee once paid shall not be refunded under any circumstances. The fee will also not be held in reserve for any other examination or selection.

8. **TERMS AND CONDITIONS:**

- i. Number of posts shown above is indicative only and may vary at the time of final selection.
- ii. Merely satisfying the eligibility criteria will not entitle a candidate to be called for the written test/ Interview/Viva-Voce etc.
- iii. No person, who has entered into or contracted a marriage with a person having a spouse living or who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the aforementioned posts.
- iv. The admission of candidates at all stages of the selection process shall be purely provisional and subject to their satisfying the prescribed eligibility criteria. If, on verification at any time before or after the selection process, it is found that a candidate does not fulfil any of the eligibility conditions, his/her candidature shall stand cancelled without any notice. Mere calling of candidate to written

examination/ Interview etc. or issuance of admits cards/call letter etc. does not mean acceptance of candidature of any candidate which shall be further scrutinized at every stage and the High Court reserves the right to reject the candidature of any candidate at any time.

- v. The provisional list of the candidates, with Roll Nos. will be published in the Official websites for the candidates' reference.
- vi. No TA/DA shall be paid to the candidates for appearing in the written test/Interview/Viva-Voce etc.
- vii. Candidates who are already in the Government Service in State/Central/PSU may apply after intimating their employers regarding submission of online application forms for the advertised vacancies. They shall have to produce "**No Objection Certificate**" from their present employer at the time of document verification and "Release Order" at the time of appointment.
- viii. The High Court may decide not to issue any admit card/call letter etc. to any candidate and may decide to call candidates to written test/Interview/Viva-Voce etc. by publishing a notification in the official website and notice board of the High Court. Candidates are advised to visit the official website (<https://ghconline.gov.in/> and <https://www.jaassam.gov.in/> of the High Court regularly for updates and important information. Unnecessary correspondence should be avoided.
- ix. Application form, which is incomplete in any respect, such as without the photograph and signature upload, is liable to be rejected summarily, unless otherwise decided by the High Court.
- x. Any information submitted by an applicant in his/her application will bind the candidate personally. The candidate will be responsible for any mistake made by him/her in the application form and the High Court shall not be responsible or liable in any way.
- xi. The certificate for claim of reservation must be issued by the competent authority.

- xii. If any candidate is found canvassing directly or indirectly, his/her candidature will be rejected.
- xiii. The High Court reserves the right to cancel the advertisement, fix the cut off mark(s), alter any terms and conditions of the advertisement at any stage.
- xiv. The examination materials will be destroyed, due to scarcity of space, after one year of publication of the final select list, unless otherwise decided by the High Court.
- xv. All other matters which are not specifically provided in this advertisement shall be as decided by the High Court.



Registrar (Administration)-Cum-
In-Charge, Centralized Recruitment,
Gauhati High Court, Guwahati-1

24/09/25

Memo No.HC.XXXVII-50/2025/292A /R.Cell

Dated 24-09-2025

Copy to:

1. The Registrar General, Gauhati High Court, Guwahati.
2. The Registrar (Vigilance/Judicial/Establishment), Gauhati High Court, Guwahati.
3. The Registrar-cum- Principal Secretary to Hon'ble The Chief Justice, Gauhati High Court, Guwahati for favour of his lordship's kind information.
4. The Director, Judicial Academy, Assam for kind information. It is requested to make necessary arrangement(s) for uploading this advertisement in the official website of the Judicial Academy, Assam.
5. The Joint Registrar (_____), Gauhati High Court, Guwahati.
6. The Deputy Registrar (_____), Gauhati High Court, Guwahati.
7. The Assistant Registrar (_____), Gauhati High Court, Guwahati.
8. Project Manager, Gauhati High Court, Guwahati for immediate uploading of the advertisement in the High Court website with the caption: "**Advertisement dated 24-09-2025 for direct recruitment of Library Assistant in the Judicial Academy, Assam**" with a scroll in the home page.

9. PS to Hon'ble Mr. Justice _____ Gauhati High Court, Guwahati for favour of his lordship's kind information.
10. PS to Hon'ble Mrs. Justice _____ Gauhati High Court, Guwahati for favour of her ladyship's kind information.
11. The Administrative Officer (Judicial) _____, Gauhati High Court, Guwahati.
12. CA to Registrar (Admin), Gauhati High Court, Guwahati.
13. Notice Board.
14. Order File.


Registrar (Administration)-Cum-
In-Charge, Centralized Recruitment,
Gauhati High Court, Guwahati-1

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24/09/25